**Assessment Committee Agenda**

Date: October 16, 2018

Time: 9:00 – 10:00

Location: M-226

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|  | **Desired Meeting Outcome** | **Process** |
| 1 | Draft committee goals and projects for the year  | Review notes from our Spring meeting; list potential goals and projects and prioritize if needed |
| 2 | Create a plan for committee work regarding program reporting | Define tasks and discuss who, what, and when |
| 3 | Decide if we will recruit new committee members  | Discuss representation on committee and process to recruit |

Members: Dustin Bates, Jennifer Bown, Elizabeth Carney, Jil Freeman, Darlene Geiger, (Dawn Hendricks on sabbatical), Jason Kovac, Kelly Mercer, Dave Mount, Lisa Anh Nguyen, Lisa Nielson, Lisa Reynolds, Mary Jean Williams

Recorder: Kelly Lawrence